

# WEST FARLEIGH PARISH COUNCIL

**ALL COUNCILLORS ARE HEREBY SUMMONED** to attend the **PARISH COUNCIL MEETING** of **West Farleigh Parish Council** to be held in **The Good Intent public house, on Monday 16<sup>th</sup> March 2020 at 7.30pm** when it is proposed to transact the business shown on the Agenda below. The meeting will be open to the press and public.

## AGENDA

1. **APOLOGIES** - To receive and accept apologies for absence
2. **COUNCILLOR DECLARATIONS** - To receive any declarations of pecuniary interest
3. **MINUTES OF FULL COUNCIL MEETING held on 20<sup>th</sup> January 2020** - To consider the Minutes and if in order to authorise the Chairman to sign as an accurate record
4. **POLICE MATTERS**
5. **HIGHWAY & FOOTWAY MATTERS**
  - 5.1 **Highways Issues in West Farleigh** – To receive an update on any current issues
  - 5.2 **Traffic Survey on Lower Road** – To receive any update
  - 5.3 **Vegetation in Charlton Lane** – To discuss
6. **RESOURCES AND ENVIRONMENTAL MATTERS**
  - 6.1 **Internet Service in the Village** – To receive any update
  - 6.2 **Replacement Notice Board** – To discuss/approve
  - 6.3 **Parish Council Web Site** – To discuss/approve action
  - 6.4 **Lease for Land in Charlton Lane** – To discuss
7. **MATTERS OF REPORT** - To receive reports from
  - 7.1 County and Borough Councillors
  - 7.2 Councillors
  - 7.3 Clerk
8. **FINANCE**
  - 8.1 To note Budget Monitoring Report to 29<sup>th</sup> February 2020
  - 8.2 To note income received since the last meeting
  - 8.3 To resolve that the cheques presented can be signed
  - 8.4 **Donation Request** - To discuss
  - 8.5 **Reviewed Standing Orders** – To approve
  - 8.6 **Reviewed Financial Regulations** – To approve
  - 8.7 **Reviewed Risk Assessments** – To approve
  - 8.8 **Reviewed Internal Control Statement 2019/2020** – To approve
  - 8.9 **Renewal of Annual Subscription to CPRE** – To approve
9. **PLANNING MATTERS**
  - 9.1 **Any planning applications received before the meeting**
  - 9.2 **Planning Decisions (Approved)**
    - 19/505952/LBC - Elmscroft House Charlton Lane  
Listed Building consent for blocking up of non-original door, replacement of 3no. windows and reinstatement of 2no. windows, internal alterations and repair works.
    - 19/506194/FULL - Dunbar Lower Road  
Erection of a single storey link extension to join two dwellings to provide one single dwellinghouse and annex.
    - 19/505951/FULL - Elmscroft House Charlton Lane  
Change of use from D1 to C3 (residential) with associated internal and external alterations and repair works.
    - 19/506415/FULL - 3 Retreat Cottages Hilltop Hunton  
Rear first floor extension above existing single storey
10. **DATE OF NEXT MEETING – Monday 18<sup>th</sup> May 2020 at 7.00pm** at The Good Intent, followed by the **Annual Parish Meeting at 8.00pm**